

Request for College Admission Deferral Extension

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Current Date]

[Admissions Office]

[College/University Name]

[College Address]

[City, State, Zip Code]

Dear [Admissions Officer's Name],

I hope this message finds you well. I am writing to formally request an extension for my admission deferral to [College/University Name]. I was originally admitted for the [Fall/Spring] [Year] semester.

Due to [brief explanation of circumstances, e.g., personal, medical, financial issues], I find myself needing additional time before I can fully commit to attending. I sincerely believe that with a bit more time, I will be able to successfully transition into my college experience.

I kindly ask for an extension of my deferral to [specific time frame, e.g., the next academic year], so that I may start my studies at [College/University Name] with the focus and dedication they deserve.

Thank you very much for considering my request. I appreciate your understanding and support in this matter. I look forward to your favorable response.

Sincerely,

[Your Name]