

Duplicate Inquiry Removal Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request the removal of a duplicate inquiry found on my credit report related to my recent auto loan application. I believe there has been an error which has resulted in my credit report reflecting unnecessary inquiries.

The details of the inquiries are as follows:

- Inquiry Date: [Insert Date]
- Inquiry Source: [Lender's Name]
- Reference Number: [Insert Reference Number]

I kindly ask you to review these inquiries and take the necessary steps to rectify any duplicates that may have occurred, which could adversely affect my credit score and loan processing.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]