

Income Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to verify the income of [Employee's Name], who has been employed by [Company Name] since [Start Date] as a [Job Title].

As of [Current Date], [Employee's Name] earns an annual salary of [Salary Amount] and receives [additional income, if applicable, e.g., bonuses or commissions]. The income is paid on a [weekly/monthly/biweekly] basis.

If you have any further questions or require additional information regarding [Employee's Name]'s employment and income status, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Job Title]
[Company Name]
[Company Address]
[Phone Number]
[Email Address]