

# Request for Verified Credit History

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request a verified credit history report as part of my application for a loan with [Loan Provider Name]. My application requires a thorough review of my credit background, and I would appreciate your assistance in providing this information.

My details are as follows:

- **Name:** [Your Full Name]
- **Social Security Number:** [Your SSN]
- **Date of Birth:** [Your DOB]

Thank you for your attention to this matter. Please let me know if you require any further information or documentation to process my request. I look forward to your prompt response.

Sincerely,

[Your Name]