

Request to Limit Personal Information Sharing

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the limitation of sharing my personal information that you may possess. As a [customer/member/participant], I understand the importance of privacy and data protection.

Please ensure that my personal information is not shared with any third parties without my explicit consent. This request includes but is not limited to my name, contact information, and any Transaction records related to my account.

I appreciate your attention to this matter and look forward to your confirmation that my request has been processed.

Thank you for your cooperation.

Sincerely,

[Your Name]