

Inquiry Regarding Private Information Dissemination

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to inquire about your policies and practices regarding the dissemination of private information. As a concerned individual, I would like to understand how your organization ensures the protection of personal data and what measures are in place to curtail unauthorized sharing.

Specifically, I am interested in the following:

- Your data collection practices and purpose.
- How you safeguard private information.
- Any third-party entities with whom information might be shared.
- Procedures for individuals to request the deletion of their data.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]