

Order Cancellation Guidelines

Dear Valued Customer,

We regret to inform you that your order with the reference number [**Order Number**] has been identified for cancellation. Below are our guidelines:

Cancellation Policy

- Orders can be canceled within [**X**] hours of placement.
- To request a cancellation, please contact our customer service at [**Customer Service Email/Phone**].
- Refunds will be processed within [**X**] business days.

If you have any questions or need further assistance, please don't hesitate to reach out. We appreciate your understanding.

Best Regards,
[Your Company Name]
[Your Company Contact Information]