

# Customer Order Cancellation Acknowledgment

Date: [Insert Date]

Customer Name: [Insert Customer Name]

Order Number: [Insert Order Number]

Dear [Customer Name],

We have received your request to cancel your order [Order Number] placed on [Order Date]. This letter serves as an acknowledgment of your cancellation request.

Your order has been successfully canceled. Should you have any questions or require further assistance, please feel free to reach out to our customer service team.

Thank you for your understanding.

Sincerely,

[Your Company Name]

[Your Company Contact Information]