

Creditor Agreement for Formal Debt Acknowledgment

Date: [Insert Date]

From:

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Email: [Creditor's Email]

Phone: [Creditor's Phone Number]

To:

[Debtor's Name]

[Debtor's Address]

[City, State, Zip Code]

Email: [Debtor's Email]

Phone: [Debtor's Phone Number]

Subject: Formal Debt Acknowledgment

Dear [Debtor's Name],

This letter serves as a formal acknowledgment of the debt you owe to [Creditor's Name] in the amount of [Insert Amount] which was incurred on [Insert Date of Debt Incurred].

Details of the Debt:

- Total Amount Owed: [Insert Amount]
- Date of Incurred Debt: [Insert Date]
- Payment Due Date: [Insert Due Date]
- Interest Rate: [Insert Interest Rate if applicable]

Please confirm your acknowledgment of this debt by signing and returning a copy of this letter by [Insert Return Date].

Thank you for your attention to this matter.

Sincerely,

[Creditor's Name]

[Creditor's Title]

[Creditor's Company Name]

Debtor Signature: _____

Date: _____