

# Authorization Letter for Outdated Collections Removal

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], authorize [Credit Reporting Agency/Collection Agency Name] to remove all outdated collections from my credit report.

Details of Collections to be Removed:

- Debt Provider: [Provider Name]
- Account Number: [Account Number]
- Date of Last Activity: [Date]

Please consider this letter as my formal request to review and remove any outdated collection accounts in accordance with applicable regulations.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]