

# Incorrect Address Alert

Dear [Recipient's Name],

We are writing to inform you that there has been an issue with the address provided for your recent order. The address we have on file is:

**[Incorrect Address]**

Please verify and confirm your correct address so we can ensure timely delivery:

**[Space for Correct Address]**

If you believe the address is correct or if you have any further questions, please contact our customer service at [Customer Service Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Company Name]

[Your Company Contact Information]