

Request for Update of Personal Information

Date: [Insert Date]

Equifax Information Services LLC
P.O. Box 740241
Atlanta, GA 30374

Dear Equifax Customer Service,

I am writing to request an update to my personal information that is currently on file with Equifax. Please find my details below:

Full Name: [Your Full Name]

Social Security Number: [Your SSN]

Date of Birth: [Your Date of Birth]

Current Address: [Your Current Address]

Previous Address (if applicable): [Your Previous Address]

In order to ensure accuracy in your records, please update my information to reflect the following changes:

[Detail the information that needs to be updated and the correct information]

I have enclosed the necessary documentation to support my request, including [list documents]. Please let me know if you require any additional information.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]