[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Credit Monitoring Company Name] [Company Address] [City, State, Zip Code]

Dear [Credit Monitoring Company Name],

I am writing to formally request the termination of my credit monitoring alerts associated with my account (Account Number: [Your Account Number]).

Please consider this letter as my official notice to discontinue the monitoring services effective immediately. I ask that you also confirm the cessation of services in writing.

Thank you for your assistance in this matter.

Sincerely,

[Your Name]