

Notification of Deceased Consumer

Date: [Insert Date]

To Whom It May Concern,

This letter serves as formal notice that [Deceased Consumer's Full Name], who resided at [Deceased Consumer's Address], has passed away on [Date of Death].

Please update your records accordingly and cease any further collection activity related to this account.

If you have any questions or need further information, please contact me at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization, if applicable]

[Your Address]

[Your Phone Number]

[Your Email Address]