

Subscription Cancellation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Company Name Customer Service],

I am writing to formally request the cancellation of the subscription associated with the account of [Deceased's Name], who passed away on [Date of Death]. The account number is [Account Number].

Please consider this letter as a request to terminate all services and subscriptions effective immediately. Additionally, I would appreciate a confirmation of the cancellation and any final statements that may be required.

If you require any further information or documentation, please do not hesitate to contact me at the above-mentioned phone number or email address.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]