

# Grievance Letter

Date: [Insert Date]

To,

[Brokerage Firm Name]

[Brokerage Firm Address]

Subject: Grievance Regarding Wrong Account Type Assignment

Dear [Brokerage Firm Manager/Customer Service],

I am writing to formally express my grievance regarding the incorrect assignment of my account type at your brokerage. My name is [Your Full Name], and my account number is [Your Account Number].

On [Insert Date], I noticed that my account was assigned as a [Incorrect Account Type] instead of the [Correct Account Type] that I had requested. This has caused me significant inconvenience and may affect my trading activities.

I kindly request that you investigate this matter and rectify my account type as soon as possible. Please confirm the correction and update me on the progress of this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Full Name]

[Your Address]

[Your Email]

[Your Phone Number]