

Internship Acceptance Confirmation

Date: [Insert Date]

Dear [Intern's Name],

We are pleased to confirm your acceptance for the internship position at [Company Name] for the remote opportunity starting on [Start Date].

Your enthusiasm and skills will be a valuable addition to our team. Please review the internship outline attached below to understand your responsibilities and tasks.

If you have any questions, feel free to reach out at [Contact Email]. We look forward to working with you!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]