

Internship Acceptance Confirmation

Date: [Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Nonprofit Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally confirm my acceptance of the internship position with [Nonprofit Organization's Name] as a [Position Title], starting on [Start Date]. I appreciate the opportunity to contribute to your mission and work alongside your dedicated team.

Thank you once again for this incredible opportunity. I look forward to being a part of [Nonprofit Organization's Name] and am eager to make a positive impact.

Sincerely,

[Your Name]