

Request for Service Charge Waiver

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a waiver of the service charges associated with my tenancy at [Your Apartment/Property Address]. As a low-income tenant, I am currently experiencing financial hardships that make it increasingly difficult to meet my living expenses.

Due to [briefly explain your situation, e.g., job loss, medical expenses, etc.], I am struggling to make ends meet. A waiver of the service charge would alleviate some of this burden and allow me to maintain my housing stability.

I greatly appreciate your understanding and consideration of my request. If necessary, I am willing to provide further documentation to support my situation.

Thank you for your time and consideration. I look forward to your positive response.

Sincerely,

[Your Name]