

# Service Charge Waiver Request

Date: [Insert Date]

To: [Service Provider's Name]

[Service Provider's Address]

Dear [Service Provider's Name],

I hope this message finds you well. I am writing to formally request a waiver for the service charges related to my account [Account Number] due to my current temporary unemployment status.

Due to unforeseen circumstances, I have recently lost my job and am actively seeking new employment. This financial strain has made it difficult for me to meet my current service charge obligations.

I have always valued your services and have made timely payments in the past. However, this temporary setback has made it necessary for me to seek your understanding and assistance during this challenging time.

I kindly ask for your consideration in waiving the service charges for this period. Your support would greatly alleviate my financial burden while I work towards regaining employment.

Thank you for your attention to this matter. I look forward to your understanding and am hopeful for a positive response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]