

Service Charge Waiver Appeal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I hope this letter finds you well. I am writing to formally request a waiver of the service charge applied to my account for this billing period. As a senior citizen, I rely on the senior citizen discount, which has provided me with much-needed financial assistance.

Due to [briefly explain your situation, e.g., fixed income, health issues], I find it increasingly difficult to manage my expenses. I kindly ask you to consider my appeal for a waiver of the service charge, as it would greatly alleviate the financial burden I am currently facing.

I have been a loyal customer for [number of years] and value the services provided. I appreciate your understanding and consideration of my circumstances.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]