

Joint Account Closure Request

Date: [Insert Date]

To,
The Manager,
[Bank Name],
[Bank Address],
[City, State, Zip Code]

Subject: Request for Closure of Joint Account

Dear [Bank Manager's Name],

We, the undersigned, hereby request the closure of our joint account held at your bank with account number [Insert Account Number]. Due to our recent divorce proceedings, we have mutually agreed to terminate the joint account.

Please find below our details:

- Account Holder 1: [Your Full Name]
Address: [Your Address]
Contact Number: [Your Phone Number]
- Account Holder 2: [Ex-Partner's Full Name]
Address: [Ex-Partner's Address]
Contact Number: [Ex-Partner's Phone Number]

We kindly request that any remaining balance in the account be transferred to the following individual accounts:

- Account Holder 1: [Your Bank Details for Transfer]
- Account Holder 2: [Ex-Partner's Bank Details for Transfer]

We would appreciate your prompt attention to this matter and kindly request confirmation of the account closure once processed.

Thank you for your assistance.

Sincerely,

[Your Full Name]

[Ex-Partner's Full Name]