

Notification of Cardholder's Passing

Date: [Insert Date]

To the Family of [Cardholder's Name],

We are deeply saddened to inform you of the passing of [Cardholder's Name], who was a valued cardholder of [Company/Organization Name]. Their contributions and presence will be missed.

Please be advised that all benefits and services associated with their account will be handled as per our policy. We encourage you to reach out to our customer service team for assistance with any inquiries regarding the account during this time.

Our thoughts are with you and your family during this difficult time.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]