

# Condolence Letter

Date: [Insert Date]

To: [Beneficiary's Name]

[Beneficiary's Address]

Dear [Beneficiary's Name],

We are deeply saddened to inform you of the passing of [Cardholder's Name], who was not only a valued cardholder but also an esteemed member of our community.

At this difficult time, we extend our heartfelt condolences to you and your family. We recognize the profound loss you are experiencing and want you to know that our thoughts are with you.

Please be assured that we will assist you regarding any services or information related to [Cardholder's Name]'s account and benefits as you navigate this challenging period.

If you need any support, please do not hesitate to reach out to us. We are here for you.

With deepest sympathy,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]