

# Follow-Up Letter to Creditor

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

I hope this message finds you well. I am writing to follow up on our previous communication regarding my account ([Account Number]) on [Date of Previous Interaction]. As discussed, I would like to [briefly state the purpose of your follow-up, e.g., confirm payment arrangements, request information, etc.].

To ensure we are on the same page, I would appreciate it if you could provide me with the following information:

- [Information Request 1]
- [Information Request 2]
- [Information Request 3]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]