

Application for Amendment of Social Security Number

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Social Security Administration
[Office Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally request an amendment to my social security number records. My name is [Your Name], and my current Social Security Number is [Your SSN]. I have encountered discrepancies that necessitate this amendment.

The details of the amendment are as follows:

- Current Name: [Current Name on Record]
- Requesting Name: [New Name or Corrected Information]
- Reason for Amendment: [Brief Explanation of the Reason]

I have included copies of the necessary documentation to support my request, including [list of documents], for your review.

I appreciate your attention to this matter and look forward to your prompt response. Please do not hesitate to contact me if you need any further information.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]