

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Name of Credit Bureau  
Address of Credit Bureau  
City, State, Zip Code

Dear [Credit Bureau Name],

I am writing to formally request verification for inquiries made on my credit report. I recently reviewed my credit report and noticed several inquiries that I do not recognize.

Details of the inquiries are as follows:

- Inquiry Date: [Date of Inquiry 1] - Company: [Company Name 1]
- Inquiry Date: [Date of Inquiry 2] - Company: [Company Name 2]
- Inquiry Date: [Date of Inquiry 3] - Company: [Company Name 3]

Please provide me with the details of these inquiries, including the date of the requests and any documentation that confirms my authorization of these inquiries.

Your assistance in this matter is greatly appreciated. Please respond to me at the above address or via email at [Your Email Address].

Thank you for your attention to this matter.

Sincerely,  
[Your Name]