

Credit Report Inquiry Confirmation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Credit Bureau Name]

[Credit Bureau Address]

[City, State, ZIP Code]

Dear [Credit Bureau Name],

I am writing to request confirmation regarding an inquiry made on my credit report. Please provide me with the details of the inquiry, including the date it was made and the name of the creditor that requested this information.

My personal information is as follows:

Name: [Your Name]

Social Security Number: [Your SSN]

Date of Birth: [Your DOB]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]