

Inquiry Removal Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Credit Bureau Name]

[Credit Bureau Address]

[City, State, Zip Code]

Subject: Request for Removal of Credit Inquiry

Dear [Credit Bureau Name],

I hope this letter finds you well. I am writing to formally request the removal of a credit inquiry listed on my credit report. The inquiry in question was made on [Date of Inquiry] by [Company Name].

Due to my ongoing efforts to improve my credit score, I respectfully request that this inquiry be removed. I believe it is in my best interest, and I would appreciate your assistance with this matter.

Please find attached any necessary documentation that may support my request.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]