

Request for Duplicate Account Deletion

Date: [Insert Date]

To: [Company/Service Provider Name]

Address: [Company Address]

Email: [Company Email]

Dear [Customer Service Manager's Name],

I am writing to formally request the deletion of my duplicate account associated with the email address [Your Email Address]. I have recently discovered that I have multiple accounts under your service, and I would like to streamline my access by removing the duplicate account.

Here are the details of my accounts:

- Account 1: [Account Details]
- Account 2: [Account Details]

Please let me know if you require any further information or verification to process my request. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Contact Information]