

# Petition for Cancelling Duplicate Account

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

**[Recipient's Name]**

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the cancellation of a duplicate account associated with my information. Upon reviewing my accounts, I have discovered that I have inadvertently created two accounts under the same name and email address.

The details of my accounts are as follows:

- Account 1: [Account Number or Username]
- Account 2: [Account Number or Username]

I kindly ask that you cancel one of these accounts to avoid any future confusion or issues. Please confirm the cancellation of the duplicate account at your earliest convenience.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]