

Financial Hardship Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally address my current financial hardship due to my extensive caregiving responsibilities. Over the past [duration], I have been caring for [describe your caregiving responsibilities, e.g., a family member, friend], which has significantly impacted my ability to maintain stable employment and financial security.

Due to this situation, I have encountered challenges with [briefly explain specific financial difficulties, e.g., inability to pay bills, loan repayments], making it increasingly difficult to meet my obligations.

I kindly request your understanding and support during this challenging time. I would greatly appreciate any assistance or consideration you can provide to help mitigate the financial stress I am under.

Thank you for your attention to this matter. I look forward to your understanding response.

Sincerely,

[Your Name]