

Subject: Follow-Up on Deletion of Paid Collections from Credit Report

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up on my previous request regarding the deletion of my paid collections from my credit report. As agreed during our last communication on [date of previous communication], I would like to kindly inquire about the current status of this request.

As you are aware, the paid collections listed under my account have negatively impacted my credit score despite being settled. I appreciate your assistance in resolving this matter and would be grateful for any updates you could provide.

Please let me know if there is any further information or documentation you require from my end to expedite this process. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]