

# Confirmation Request for Paid Debt Removal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Creditor's Name]

[Creditor's Address]

[City, State, ZIP Code]

Dear [Creditor's Name],

I am writing to formally request a confirmation regarding the removal of the debt documented under account number [Account Number]. I have successfully paid off this debt in full on [Payment Date], and I would like to ensure that this information is accurately reflected in my credit records.

According to my records, the payment was made in accordance with the terms of our agreement, and I have attached copies of the payment receipts for your reference.

Please confirm in writing that this debt has been considered paid and will be removed from my credit history. If there are any additional steps I need to complete in order to facilitate this process, do not hesitate to let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]