

# Utility Payment Inclusion Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Customer Service],

I hope this message finds you well. I am writing to formally request the inclusion of my utility payment history in my credit report. I believe that my consistent on-time payments reflect my creditworthiness and would be beneficial for my credit history.

Account Number: [Your Account Number]

Service Address: [Your Service Address]

Please find enclosed documentation of my payment history for your records. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for considering my request.

Sincerely,

[Your Name]