

Request to Include Utility Payments on Credit Report

Your Name
Your Address
City, State, ZIP Code
Email Address
Phone Number
Date

Credit Reporting Agency Name
Address
City, State, ZIP Code

Dear [Credit Reporting Agency Name],

I am writing to formally request that my utility payment history be included in my credit report. I believe that including these payments will provide a more accurate representation of my financial responsibility and positive payment behavior.

My utility accounts are in good standing and I have consistently made timely payments for the past [number of months/years], demonstrating my commitment to fulfilling my financial obligations.

Here are the details of my utility accounts:

- Account Number: [Account Number 1] - Provider: [Utility Provider Name 1]
- Account Number: [Account Number 2] - Provider: [Utility Provider Name 2]

Including these utility payments in my credit report would greatly assist in improving my credit profile. I kindly request your assistance in this matter and would appreciate your prompt attention to my request.

Thank you for considering my request. I look forward to your positive response.

Sincerely,
Your Name