Inquiry Regarding Credit Reporting for Utility Bills

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Contact Name/Customer Service],

I am writing to inquire about the credit reporting policies regarding my utility account with your company. My account number is [Your Account Number].

I would like to understand how my payment history is reported to credit bureaus, as well as any factors that may affect my credit score as a result of my utility account.

Additionally, I would appreciate information on how late payments or account collections are handled in relation to credit reporting.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]