Loan Application Review Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Loan Officer's Name]

[Bank or Lending Institution]

[Institution's Address]

[City, State, Zip Code]

Dear [Loan Officer's Name],

I hope this message finds you well. I am writing to kindly request a review of my recent loan application submitted on [insert submission date] under the name [insert your name or application ID]. I would like to inquire about its current status and any additional information that may be needed for the review process.

I appreciate your attention to this matter and look forward to your prompt response. Please feel free to reach out to me at [your phone number] or [your email] if you require any further details.

Thank you for your assistance.

Sincerely,

[Your Name]