

Request for Investigation into Suspicious Account Usage

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally request your assistance in investigating suspicious activity related to my account ([Account Number/Username]), which has raised significant concerns for me.

Recently, I have noticed [describe the suspicious activity, e.g., unauthorized transactions, unexpected login attempts, etc.]. I believe that my account may have been compromised and would like to request a thorough investigation into this matter.

Additionally, I request that you take steps to secure my account until the investigation is complete, including [mention any specific actions you want them to take, e.g., freezing the account, changing login credentials, etc.].

I appreciate your prompt attention to this issue and look forward to your response. Please let me know if you require any further information from my side to facilitate the investigation.

Thank you for your assistance.

Sincerely,

[Your Name]