

Notification of Unauthorized Account Transaction

Date: [Insert Date]

Dear [Account Holder's Name],

We are writing to inform you of an unauthorized transaction that has been detected on your account.

Transaction Details:

- Transaction Date: [Insert Transaction Date]
- Transaction Amount: [Insert Amount]
- Description: [Insert Description]

We urge you to take immediate action to secure your account. Please review your recent transactions and report any unfamiliar activity. To protect your account, you may want to change your password and enable two-factor authentication.

If you did not authorize this transaction, please contact our customer service at [Insert Support Phone Number] or [Insert Support Email] as soon as possible.

Thank you for your attention to this matter.

Sincerely,

[Your Company Name]

[Your Company Contact Information]