

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up on my ongoing inquiry regarding the unauthorized account matters that I previously reported on [date of initial inquiry].

As of today, I have not yet received a response or update on this serious issue. I would appreciate any information you could provide regarding the status of my inquiry, as it is crucial for resolving this matter effectively.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]