

Goodwill Credit Adjustment Confirmation

Date: [Insert Date]

Dear [Customer Name],

We hope this message finds you well. We are writing to confirm that a goodwill credit adjustment has been applied to your account.

Details of the Adjustment:

- Account Number: [Account Number]
- Adjustment Amount: [Adjustment Amount]
- Date of Adjustment: [Adjustment Date]
- Description: [Description of the Goodwill Adjustment]

We value your continued support and trust in our service. If you have any questions or need further assistance, please do not hesitate to reach out to us.

Thank you for being a valued customer.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]