

# Request for Assistance: Credit Report Errors

Your Name: [Your Name]

Your Address: [Your Address]

Your City, State, Zip: [Your City, State, Zip]

Your Phone Number: [Your Phone Number]

Your Email: [Your Email]

Date: [Date]

Credit Bureau Name: [Credit Bureau Name]

Credit Bureau Address: [Credit Bureau Address]

Dear [Credit Bureau Name] Team,

I am writing to formally request assistance in correcting errors that I have identified in my credit report. My name is [Your Name], and my Social Security number is [Your SSN].

Upon reviewing my credit report dated [Date of Credit Report], I discovered the following inaccuracies:

- [Error 1: Description]
- [Error 2: Description]
- [Error 3: Description]

I have attached supporting documentation to substantiate my claims and would appreciate your prompt attention to this matter. I would like the errors to be investigated and corrected at your earliest convenience.

Please confirm receipt of this request and let me know the next steps in the process. You can reach me at [Your Phone Number] or [Your Email].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]