

Credit Report Dispute Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Credit Bureau Name]

[Credit Bureau Address]

[City, State, Zip Code]

Subject: Dispute of Duplicate Accounts in Credit Report

Dear [Credit Bureau Name],

I am writing to formally dispute an error in my credit report dated [date of report]. Upon reviewing my report, I noticed that there are multiple listings for the same account, which I believe is a mistake. The accounts in question are as follows:

- Account #1: [Account Number] - [Creditor Name]
- Account #2: [Account Number] - [Creditor Name]

I kindly request that you investigate this matter and remove the duplicate account listings from my report as they are negatively affecting my credit score. Enclosed are copies of relevant documents supporting my claim, including account statements and identification.

I appreciate your attention to this matter and look forward to your prompt response.

Sincerely,

[Your Name]