

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the renewal of my subscription contract, which is set to expire on [Expiration Date]. I would like to understand the renewal process and any changes in terms or pricing for the upcoming period.

Furthermore, if there are any promotional offers or discounts available, I would appreciate it if you could provide that information as well.

Thank you for your assistance. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]