

# Withdrawal from Subscription Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Service Provider's Name]

[Service Provider's Address]

[City, State, Zip Code]

Dear [Service Provider's Customer Service Team],

I am writing to formally withdraw my subscription to [Service Name], with account number [Account Number]. I request that you process my cancellation effective immediately.

Please confirm the termination of my subscription and any final charges that may be applicable. If there are any additional steps I need to complete, do not hesitate to inform me.

Thank you for your cooperation.

Sincerely,

[Your Name]