

# Membership Subscription Receipt Inquiry

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the receipt for my recent membership subscription to [Organization/Club Name].

My membership details are as follows:

- Member Name: [Your Name]
- Membership Type: [Type of Membership]
- Transaction Date: [Date of Transaction]
- Transaction Amount: [Amount Paid]

I would greatly appreciate it if you could resend the receipt at your earliest convenience. If any further information is required, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]  
[Your Contact Information]