Complaint Regarding Home Delivery Subscription

Date: [Insert Date]

To,

Customer Service Department [Company Name] [Company Address] [City, State, Zip Code]

Dear Customer Service,

I am writing to formally express my dissatisfaction with the home delivery subscription service that I have been using since [insert start date]. Despite my initial enthusiasm, I have encountered several issues that have prompted me to raise this complaint.

Firstly, I have experienced consistent delays in deliveries, with my last three orders arriving days later than promised. Additionally, some of the items I received were damaged or incorrect, which has further compounded my frustration.

As a loyal customer, I expected a higher standard of service. I kindly request that you address these issues promptly and inform me of the steps that will be taken to resolve my concerns. I look forward to your timely response.

Thank you for your attention to this matter.

Sincerely, [Your Name] [Your Address] [City, State, Zip Code] [Your Email Address] [Your Phone Number]