

Mobile Subscription Service

Date: [Insert Date]

To: Customer Service Team

From: [Your Name]

Account Number: [Your Account Number]

Subject: Billing Inquiry

Dear Customer Service Team,

I am writing to inquire about my recent bill dated [Insert Bill Date]. I have noticed some discrepancies that I would like to clarify:

- [Describe the first discrepancy]
- [Describe the second discrepancy]
- [Any additional discrepancies]

Could you please provide a detailed explanation regarding these charges? I appreciate your prompt assistance in resolving this matter.

Thank you for your attention to this issue. I look forward to your response.

Sincerely,
[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]