

Inquiry Regarding Subscription Problems

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Team/Specific Person's Name],

I hope this message finds you well. I am writing to bring to your attention some issues I have been experiencing with my subscription (Subscription ID: [Insert ID]).

Despite being a loyal customer, I have recently encountered [briefly describe the problem, e.g., difficulty accessing content, payment issues, etc.]. This has caused some inconvenience, and I would appreciate your assistance in resolving this matter.

Could you please provide me with information on how to address this issue? I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]